

Student Support Services Building Committee

Special (virtual) Meeting

October 23, 2020

Minutes

Meeting began at 10:20 am

Attendees: Craig Esposito, Tim Hagen, Kate Ericson, Bridgette Gordon Hickey, Jack Cross
Michael Belden

Guests: Ken Biega, Gary Cymbala, Erica Mahon, Yvonne Tobey, Donna Worst

1.0 Approval of Minutes

1.1 January 9, 2020 Meeting-

Motion to approve January 9, 2020 minutes by Esposito, second by Hagen

Motion approved unanimously

2.0 Reports:

3.0 Old Business:

3.1 Change Order Review State Project #245-0088 Ocean Avenue LEARNing Academy

Jack reviewed the change order review and response for the state. Initial review of the first six change orders submitted (\$652,017.10) was completed in April and resulted in an eligible amount of \$367,568.92 with an ineligible amount of \$284,041.63. After providing additional backup detail, a second review completed in June, 2020, resulted in an increase of \$36,735.06 in the eligible amount bring the total eligible amount to \$404,303.98. Although there are three additional change orders pending review, Cross and Biega recommended that the committee accept the amount approved with the understanding there may be some additional funds that will be approved at a later date.

Motion to accept the change order review, 1-6 for \$404,303.98 as presented by Esposito, second by Hagen

Motion passed unanimously

3.2 Close Out of State Project #245-0088 Ocean Avenue LEARNing Academy

Jack Cross and Mike Belden review the steps in the process for closing out the first project at Ocean Avenue. All outstanding bills have been paid and the last invoice from O&G is actually a refund for unused contingencies.

Motion to accept the Close out of State Project #245-0088, Ocean Avenue LEARNing Academy by Hagen, second by Esposito

Motion passed unanimously

4.0 New Business

4.1 DAS/OSCG&R Expectations/Stipulations for Moving 2nd project to Priority List

Cross reviewed the numerous meetings and discussions with the state regarding moving the application for the second project to the priority list. In the last zoom meeting, Executive Director Ericson was very clear with the state that we would have to consider their insistence that we agree to not going forward with seeking additional support

through legislation. This led to a follow-up conference call with the director of Department of Administrative Services with Jack Cross. During this meeting, and confirmed with a subsequent email from Bob Celmer, DAS agreed to include the renovations, site work, playgrounds and roof in one project that will be completely reimbursable under the special education 80% reimbursement rate. There were several expectations and stipulations associated with this including closing out of the first project, agreeing to not seeking additional legislative funding for either project, and not seeking additional funding for projects for a five-year period. The building committee raised some concern about the five-year period no funding request and asked whether the letter had been reviewed by the Board's attorney but agreed that the letter includes a caveat for emergencies and that realistically there are no additional building plans on the drawing board.

4.2 Budget update for combined project

Based on the combination of renovations, site work, playgrounds and roof the new combined budget is \$9,851,000.00. The increase reflects a review of the budget and recommendations made by DAS, Bob Celmer.

5.0 Financial Update

5.1 Invoices/Contracts

The final invoice from O&G (Application #13) was reviewed and represents a reimbursement of funds not used in the contingencies.

Motion to approve invoice application draw #13 a reduction (refund) of \$5,929.67 amount by Esposito, second by Hagen

Motion Passed unanimously

5.2 Budget Report

- Current Status presented by LEARN CFO Michael Belden. Mike summarized the status of the work he and his department are doing to finalize the close out documentation for the state. He anticipates that the last request (Draw #4) from the state grant funds will close the project with an estimated \$1.467 million to remain unused from the original loan and will serve as the basis for any additional loans necessary for the second project.
- Reimbursements to date – Mike Belden provided an update on the reimbursements to date from the state. LEARN has received almost \$2 million in reimbursements from the state DAS. As indicated above, Mike will submit the last request (Draw #4) following the final review of change orders.

6.0 Upcoming Building Meetings

- 6.1 Plan for Building Committee 2020-2021 Meeting Schedule– Committee members agreed to follow the 2020-2021 Executive Committee meeting dates and to schedule the building committee meetings directly following the conclusion of the Executive Committee @ 10:00am through August 2021. The next meeting agenda will include a review and/or revision of the constitution and charter to be set up for Project II of the Ocean Avenue LEARNing Academy

7.0 Adjournment- Motion to adjourn by Hagen, second by Esposito

Motion passed

Meeting adjourned @ 10:54am